



Republic of the Philippines  
**PUBLIC ATTORNEY'S OFFICE**  
Tanggapan ng Manananggol Pambayan  
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City  
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

### **PAO BIDS AND AWARDS COMMITTEE (PBAC)**

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 14 MARCH 2023 RE: AMENDMENT IN THE PROCUREMENT OF COMPREHENSIVE PEST AND TERMITE CONTROL SERVICES FOR PAO-CENTRAL OFFICE AS SPECIFIED UNDER PURCHASE REQUEST NO. 785-08-2022, AT THE PAO CENTRAL OFFICE, VIA ZOOM VIDEO CALL MEETING

### **RESOLUTION**

**RECOMMENDING THE AMENDMENT OF THE PERIOD COVERED AND APPROVED BUDGET FOR CONTRACT IN THE SMALL VALUE PROCUREMENT OF COMPREHENSIVE PEST AND TERMITE CONTROL SERVICES FOR CY 2023 UNDER PURCHASE REQUEST NO. 785-08-2022**

**WHEREAS**, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

**WHEREAS**, this committee previously resolved to delegate to PAO-Supply Section the Small Value Procurement of the Comprehensive Termite Control Services of the PAO Central office for CY 2023 under Purchase Request no. 785-08-2022;

**WHEREAS**, there was previously an approved budget for the contract of the subject procurement with a total amount of Sixty Thousand Pesos (Php 60,000.00)<sup>1</sup>;

**WHEREAS**, after posting and issuing a request for quotation for the aforementioned procurement, a Notice of Award was given to Power House Pest Control Service as the lowest submitted quotation with a quotation price in the amount of Thirty-Seven Thousand Seven Hundred Seventy Pesos (Php37,770.00)

**WHEREAS**, this committee was informed that there was a delay in the release of the purchase order for the aforementioned procurement;

**WHEREAS**, after due deliberation with the Technical Working Group and coordination with the PAO-FPMS, BAC Member Dir. Marilyn Boongaling moved to amend to adjust the coverage period of the aforementioned pest control services to March to December 2023 and request the supplier with the lowest quotation to reduce its service price accordingly, with a corresponding adjustment of the ABC to Fifty Thousand Pesos (Php50,000.00) from the initial ABC of Sixty Thousand Pesos (Php60,000.00), duly seconded by BAC Member Atty. Ronald Macorol;


**NOW THEREFORE, WE**, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG) and PAO-FPMS, **HEREBY RESOLVE TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY THE AMENDMENT OF THE PERIOD COVERED TO MARCH TO DECEMBER 2023**

<sup>1</sup> Approved Budget for the Contract from the Financial Planning and Management Service



**AND AMEND THE APPROVED BUDGET FOR CONTRACT (Php 50,000.00) SO AS TO REDUCE THE CONTRACT PRICE FOR THE CORRESPONDING ADJUSTMENTS IN THE SMALL VALUE PROCUREMENT OF COMPREHENSIVE PEST AND TERMITE CONTROL SERVICES FOR CY 2023 UNDER PURCHASE REQUEST NO. 785-08-2022.**

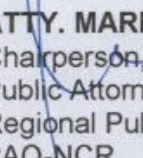
**APPROVED** this 14th day of March 2023 at the Public Attorney's Office (PAO) Central Office, 5<sup>th</sup> Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, and thru Zoom Video Call Meeting.



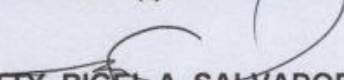
**ATTY. RONALD R. MACOROL**  
Public Attorney IV  
Member, PBAC  
Officer-In-Charge  
Special Appealed Cases Unit




**ATTY. ALEM-EMAN CHISUM L. ABEYA**  
Public Attorney III  
Member, PBAC  
Executive Support Staff



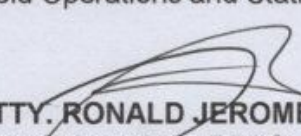
**ATTY. MARLON BUAN**  
Chairperson, PBAC  
Public Attorney V  
Regional Public Attorney  
PAO-NCR



**ATTY. RIGEL A. SALVADOR**  
Public Attorney IV  
Member, PBAC  
Officer-In-Charge  
Field Operations and Statistics Service

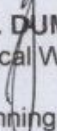


**DIR. MARILYN S. BOONGALING**  
Director II  
PAO-Administrative Service

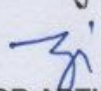


**ATTY. RONALD JEROME P. NIEVES**  
Vice-Chairperson, PBAC  
Public Attorney IV  
Officer-In-Charge  
Legal Research Service

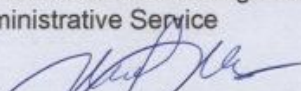
**Acceded By: (The TWG)**



**MS. ALMA E. DUMAGO-LATOSA**  
Head, Technical Working Group (TWG)  
Director II  
Financial Planning and Management Service

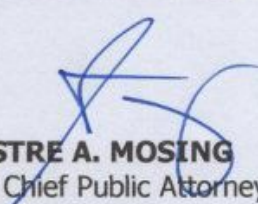


**MR. THOR ARTHUR B. AVILLA**  
Member, Technical Working Group (TWG)  
Administrative Officer V  
Human Resource Management Service  
Administrative Service



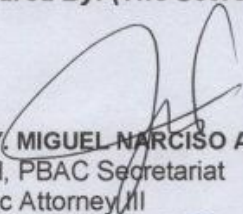
**MR. MICHAEL M. MENDOZA**  
Member, Technical Working Group (TWG)  
Administrative Assistant III  
Cash Section  
Administrative Service

**Approved:  
For and by the authority  
Of the Chief Public Attorney**

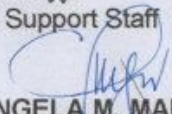


**SILVESTRE A. MOSING**  
Deputy Chief Public Attorney

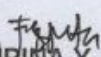
**Prepared By: (The Secretariat)**



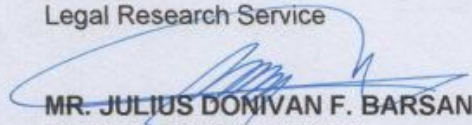
**ATTY. MIGUEL NARCISO A. ILAGAN**  
Head, PBAC Secretariat  
Public Attorney III  
Executive Support Staff



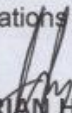
**ENGR. ANGELA M. MARAMAG-PRADO**  
Member, PBAC Secretariat  
Computer Programmer I  
General Services Division  
Administrative Service



**MS. FILIPINA Y. ESPIRITU**  
Member, PBAC Secretariat  
Librarian III  
Legal Research Service



**MR. JULIUS DONIVAN F. BARSANA**  
Member, PBAC Secretariat  
Planning Officer I  
Field Operations and Statistics Service



**MR. ANDRIAN H. MARASIGAN**  
Member, PBAC Secretariat  
Administrative Officer II  
Supply Section, Administrative Service





Republic of the Philippines  
**PUBLIC ATTORNEY'S OFFICE**  
**Tanggapan ng Manananggol Pambayan**  
**Kagawaran ng Katarungan**  
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City  
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

**Trans. No. 2022-08-121**

August 15, 2022

**ATTY. MARLON E. BUAN**  
Chairperson – PAO-Bids and Awards Committee  
Regional Public Attorney  
PAO-CALABARZON

Sir:

Attached herewith is the approved Purchase Requests needed by **PAO-Central Office**:

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	785-08-2022	Comprehensive Termite Control Services for 2023	lot	1		

**TOTAL: 60,000.00**

Prepared by:

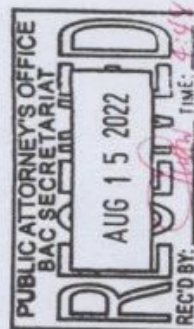
**DENVER CHRISTIAN P. LACANILAO**  
Administrative Aide IV

Certified Correct by:

**CARMELA L. FLORENDO**  
OIC-Supply Section

Noted by:

**ATTY. DEMITEER U. HUERTA**  
Public Attorney IV/OIC  
Administrative Service



Appendix 60

## PURCHASE REQUEST

Entity Name: PUBLIC ATTORNEY'S OFFICE

Fund Cluster: 01

PUBLIC ATTORNEY'S OFFICE  
F.P.M.S.  
RECEIVED  
AUG 10 2022  
RECEIVED  
REC'D BY: \_\_\_\_\_ TIME: 4:20

Purpose :	For the comprehensive termite control services of PAO CO for FY 2023
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Requested by:

Signature :

Printed Name :

Designation :

Atty. DEMITEER U. HUERTA

PA IV/ OIC-Administrative Service

SILVESTRE A. MOSING

Deputy Chief Public Attorney

PUBLIC ATTORNEY'S OFFICE  
SUPPLY SECTION

08 AUG 2022

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